

## MEETING MINUTES

<b>Project Name:</b> IPRS	<b>Doc. Version No:</b> 1.0	<b>Status:</b> Final
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**Meeting Name:** IPRS Core Team Meeting  
**Facilitator:** Eric Johnson, DMH  
**Scribe:** Sara Parks  
**Date:** 8/30/06  
**Time:** 10:30 – 11:30 a.m.  
**Location:** Hargrove, Conference Room D

### IPRS Core Team Attendees:

<ul style="list-style-type: none"> <li>x Sharlene Bryant</li> <li>Cathy Bennett</li> <li>x Cheryl McQueen</li> <li>Shannon Johnson</li> <li>Gary Imes</li> <li>x Joyce Sims</li> <li>Jackie Kidder</li> <li>x Carlisa Stallings</li> <li>x Thelma Hayter</li> <li>x Eric Johnson</li> </ul>	<b>Others:</b> <ul style="list-style-type: none"> <li>x Linda Smith</li> <li>x Jamie Herubin</li> <li>x Sandy Flores</li> <li>X Sara Parks</li> <li>x Tim Sullivan</li> <li>Paul Carr</li> <li>Marjorie M. Morris</li> <li>x Mike Frost</li> <li>X Rick Kretschmer</li> </ul>
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### Attendees:

<ul style="list-style-type: none"> <li>x Alamance-Caswell</li> <li>x Albemarle</li> <li>x Catawba</li> <li>x Centerpoint</li> <li>x Crossroads</li> <li>x Cumberland</li> <li>x Durham</li> <li>x Eastpointe</li> <li>x Edgecombe-Nash</li> <li>x Five – County MHA</li> <li>x Foothills</li> <li>x Guilford</li> <li>X Johnston</li> <li>x Mecklenburg</li> <li>x Neuse</li> <li>x New River</li> </ul>	<ul style="list-style-type: none"> <li>x Onslow</li> <li>OPC</li> <li>x Pathways</li> <li>x Pitt</li> <li>x Roanoke-Chowan</li> <li>x Rockingham</li> <li>x Sand hills Center</li> <li>SE Center</li> <li>SE Regional</li> <li>x Smoky Mountain</li> <li>x Tideland</li> <li>x Wake</li> <li>x Western Highlands</li> <li>Wilson-Greene</li> </ul>
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**Attendees:**

**Item No. Topics**

**Roll call**

Please mute phones or refrain from excess activity to help with communications. Please state your name and which “area program” you are from when you speak. **Also, please do not place IPRS Core Team call on hold because of potential distraction to call discussion.**

Review checkwrite (cut-off) August 25th

Upcoming Check-writes (cut-off dates) –September 1<sup>st</sup>, 8<sup>th</sup>, 15<sup>th</sup>, & 22nd

**Agenda items**

- H-Codes Discussion w/ Spencer Clark
- NPI Discussion: P1
- Timely Filing Reminder
- 834 Transaction Questions

IPRS Questions or Concerns

DMA Direct Provider Enrollment Questions

MMIS Updates - Tim Sullivan & Shannon Johnson  
Medicaid Questions or Concerns

**DMH and/or EDS concluding remarks.**  
**Updates to Roll Call?**

**Next Meeting: September 6, 2006**

**For assistance with IPRS claims, adjustments, R2Web, accessing application, etc., call the IPRS Help Desk – 1-800-688-6696, ext 53355, M-F, 8 a.m.-4:30 p.m., excluding holidays.**

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)	
Item No.	Topics
1.	<b>Roll Call</b>
2.	Please mute phones or refrain from excess activity to help with communications. Please state your name and which "area program" you are from when you speak. <b>Also, please do not place IPRS Core Team call on hold because of potential distraction to call discussion.</b>
3.	<b>Review checkwrite (cut-off) August 25th</b>
4.	<b>Upcoming Checkwrites – September 1<sup>st</sup>, 8<sup>th</sup>, 15<sup>th</sup>, &amp; 22nd</b>
5.	<p><b>Agenda items</b></p> <ul style="list-style-type: none"> <li>• <b>H-Codes Discussion w/ Spencer Clark</b> – The division is considering the creation of a set of Y codes to mirror H codes for substance abuse services only for those not licensed to allow them to continue providing services for this coming fiscal year. This will hopefully be finalized in the next two weeks and will be effective from 9/20/06 thru 6/30/07. All of the issues have not been nailed down as to the affects of these state only funded codes</li> <li>• Q: Kay (Eastpointe) – Are you talking about Medicaid dollars and state dollars?</li> <li>• A: No</li> <li>• Q: Kim (Neuse) – Do we have control at the LME level as to whether or not we want to provide services?</li> <li>• A: Yes over State dollars. Non-participation is at the discretion of the LME. This is an optional, stop-gap for LMEs with non-licensed employees performing particular SA services.</li> <li>• Q: Tom (Western Highlands) – What's considered non-licensed provider?</li> <li>• A: CSAC (certified substance abuse counselor) &amp; QP (qualified professional) are allowed to bill under new Y codes payable through state funds. They will never bill with the particular H codes. LCAS (licensed clinical abuse specialist) will continue to bill H codes after 9/20 and should never bill the new Y codes.</li> <li>• Q: Why doesn't mobile crisis fit?</li> <li>• A: A determination by the division is still being discussed as to how Mobil Crisis services will fit.</li> <li>• Q: Faith (Mecklenburg) – Does this rule apply to provisional licensed staff?</li> <li>• A: We are discussing this with Carol Robertson right now. In substance abuse there is no definition for provisionally licensed. They can continue billing H codes through 6/30/07.</li> <li>• <b>NPI Discussion: P1</b> – The first change is going in tonight. You'll see new fields for NPI information. We need you to send your NPI number to IPRS Q &amp; A. We also need a complete 9 digit zip code for all of your locations. We will distribute documentation regarding the NPI needs this week.</li> <li>• <b>Timely Filing Reminder</b> – Claims for 05/06 fiscal year are allowed up to 10/20/06 (last checkwrite in October). It will come out of your 06/07 fiscal year budget.</li> <li>• Q: Heather - Is that a drop dead date?</li> <li>• A: Yes</li> <li>• <b>834 Transaction Questions</b> – Format test began 8/7/06, beta testing begins 8/21/06, and implementation date is 9/15/06. Beginning 09-15-06 only 5010 version of the 834 will be accepted. All LMEs must participate and pass format testing. Only one LME has completed format testing.</li> <li>• Q: Faith (Mecklenburg) – Who was the LME that was successful?</li> <li>• A: Johnston</li> </ul> <p><b>IPRS Questions or Concerns:</b></p>

	<p>Q: Tom (Western Highlands) – With regards to NPI, this is quite a bit to ask. Can you break down a request via email so we can staff appropriately?</p> <p>A: Eric will send an email.</p> <p>Q: Kelly (Durham) – Can a report be created with all the locations attached to our Provider number?</p> <p>A: This is just for those billing provider numbers. You have access to the multi site cross reference screen in the “browser” and it will list all your billing provider numbers when you put in 34049# for those associated within IPRS.</p> <p>Q: Jeanna (Catawba) – We can’t enter NPI?</p> <p>A: Not for your billing provider numbers.</p> <p>Q: Tom (Western Highland) – Is NPI a federal program? Can’t the State interface with the Feds to obtain this info?</p> <p>A: It is a federal program. However, the entities could have multiple provider numbers associated with Medicaid. It could be that they have one NPI number for all five provider numbers. There is no way for us to decide which NPI number goes with which entity. We will have more information on NPI at fall FARO.</p> <p>Q: Kathy (Rockingham) – What does NPI stand for?</p> <p>A: National Provider Identifier.</p> <p>Q: Sandy (Crossroads) – Has the information you passed out at Spring FARO changed? And if you’re divested do you need an NPI number?</p> <p>A: The information has not changed. If you are divested there is no need to get an NPI number.</p> <p>Q: Dean (Roanoke Chowan) – Should we begin tracking our NPI numbers?</p> <p>A: Yes if you have them along with the 9 digit zip code.</p> <p>Q: Tom (Western Highlands) – Will DMA provide the number as a provider applies for provider enrollment?</p> <p>A: It is issued by a separate entity of the federal government.</p> <p>Q: Jeanna (Catawba) – So that I’m clear, all you need is the 9 digit zip code and the NPI number for the billing provider number? Also, do we need to send you an email if we’re divested so you don’t think we’ve ignored you?</p> <p>A: Correct.</p> <p>Q: Tom (Western Highlands) – Are these changes visible on the IPRS database screen?</p> <p>A: Not today, but tomorrow morning on the P1 screen. By May 2007, NPI numbers will show on reports. Specs will be given at Fall FARO.</p> <p><b>MMIS Updates Tim Sullivan &amp; Shannon Johnson</b> – Implementation is set to occur this weekend for community support and residential.</p> <p>Q: Jeanna (Catawba) – Can we resubmit these claims in this upcoming checkwrite?</p> <p>A: Yes.</p> <p><b>Medicaid Questions or Concerns –</b></p> <p>Q: Angela (Sandhills) – Is it possible to obtain the appeal procedures for denials received for targeted case management early intervention per year with a max of 6000?</p> <p>A: Send this to Carol Robertson.</p> <p>Q: Jody (Johnston) – We’re still not getting our authorization letter from Value Options. Who should I address this to?</p> <p>A: Send issues to Carol Robertson.</p> <p>Q: Is Carol retiring?</p> <p>A: We are not sure.</p> <p>Q: Sharlene (Albemarle) – Do denials for case management for children under four (4) need a referral number?</p>
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	A: Kim sent Shannon an email and when she responds, Kim will forward the response to Q & A.
	<b>DMH and/or EDS Concluding Remarks:</b>
	<b>Updates to Roll Call</b>
6.	
7.	

#### Action Items

<b>Item No.</b>	<b>Open Date</b>	<b>Description</b>	<b>Assigned To</b>	<b>Comments</b>	<b>Status</b>	<b>Target Date</b>
AI#.						

**Issue Items**

<b>Item No.</b>	<b>Open Date</b>	<b>Description</b>	<b>Assigned To</b>	<b>Comments</b>	<b>Status</b>	<b>Target Date</b>
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